



# **Endicott Estate Commission**

Minutes of the March 26, 2013 Meeting

## **Members Present**

Committee members present included: Michele Heffernan, Marie-Louise Kehoe, Barbara Gula, David D'Arcy and Jason Laprade

## **Minutes of the January 17, 2013 Commission meeting approved**

### **Agenda Items**

Introduction of Jason Laprade as newest member of the Endicott Estate Commission

Rita Mae Cushman – Friends of the Endicott Estate

- Requested permission to place a brass plaque in the center floor of the gazebo to thank those who contributed to the funding thereof; would also like to donate two iron urns and one or two iron benches. After a brief discussion with regard to placement, a motion was made by David D'Arcy to approve the request – Barbara Gula seconded

Greg Jundanian - reduction in fee for use of the Estate for a fundraising event

- Due to the timing and length of the event, the Commission determined that the current resident rate was reasonable and should not be reduced

Endicott Estate Fee Schedule – continued for discussion

New England Food & Garden Faire

- 2013 event cancelled. 501(c)3 status has not been approved ~ determination will not be before scheduled event

Dedham Community Groups vs. non Dedham Community Groups

- Discussed recent inquiries for the use of the Estate. Members of the Commission have clarified that the Estate is available for use by Dedham civic and community groups and that these groups be located within the Town of Dedham. Non- Dedham groups should be incurring a reasonable fee to cover the cost of the use of the Estate

Endicott Estate Guidelines for Community Group Use

- Discussion regarding the need to establish written guidelines/policies to provide the residents with the convenient use of the Estate, in such a way to be fair, consistent and in the best interests of the Town; Erin to draft for approval by Commission

### **Other Business**

- Bridal show was a success with close to 300 attendees
- Update: Marketing publication has been printed; new Endicott Estate website
- Fox 25 to celebrate their 10<sup>th</sup> anniversary of “Zip Trip” at the Endicott Estate on 5/24/13

**The next meeting of the Endicott Estate Commission is scheduled for Thursday, April 18, 2013 at 7 pm**